



Buckland & Chipping Parish Council

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MEETING No 309 of BUCKLAND & CHIPPING PARISH COUNCIL

Monday 13th September 2021, 7.30pm in St Andrew's Church, Buckland

To: Cllrs Robert Arkle, Penny Baxter-Newman, Aubrey Holt, Jeff Kenyon, Jen Makewell

You are summoned to attend Meeting No 309 to transact the business on this agenda

Public and press are welcome to attend, although under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, they may be excluded for the discussion of confidential business. Please note that Public participation is not permitted, except during the time designated for public comments.

Signed: Colin Marks, Proper Officer and Clerk to the Parish Council

Date: 7 September 2021

AGENDA

In accordance with The Openness of Local Government Bodies Regulations 2014, SI 2095, only non-confidential business (press and public present) may be filmed, recorded, photographed, broadcast, or reported via social media by any person. Recording and reporting the Council's meetings is subject to the law, including the Human Rights Act, the Data Protection Act, and the laws of libel and defamation, and it is the responsibility of those doing so to comply.

309.01 Apologies for absence

1. Councillors (stating the reason)
2. Other apologies

309.02 Declarations of Interest and dispensations

1. To receive declarations of interest from councillors on items on the agenda (*including non-pecuniary, with the nature of the interest*). *Members with a Disclosable Pecuniary Interest (DPI) in any agenda item, whether registered or not, must not participate in any discussion on the matter, cannot vote on the matter and must leave the room whilst any discussion or voting is taking place.*
2. To receive and consider members' written requests for dispensations for declarable interests (if any)

309.03 **Approval of Minutes:** Ordinary Parish Council Meeting 308, 26th July 2021

309.04 **Casual vacancy:** to consider co-option applications

309.05 **Police Report:** To receive report from the Rural Safer Neighbourhood Team

309.06 Finance

1. To approve the accounts statements to 31 August 2021
2. To note the reconciliation of the Accounts and Bank Statement
3. To note the 2020/21 budget vs actual performance at 31 August 2021
4. To approve the list of payments
5. Annual Governance and Accountability Return (AGAR): Audit update

309.07 PLANNING

1. New Applications

NONE

2. Decision Notices: For information only

3/19/2402/FUL Oak Cottage: Demolish garage; erect 3-bed dwelling

APPEAL Decision awaited

3/20/0609/HH Oak Cottage: Demolish extensions; erect rear extensions

APPEAL Decision awaited

3/20/0630/LBC Oak Cottage: Demolish extensions; erect rear extensions

APPEAL Decision awaited

3/21/1530/LBC Popeswell, Chipping: Replacement windows.

Awaited

3. Other planning matters or applications received too late for the agenda

309.08 Correspondence: To note the list of correspondence (*list below, for information only*)

309.09 Parish matters

1. Highways matters
 1. Order winter salt for salt bins
 2. Clearance of footway south of Buckland: Update
 3. Overhanging vegetation
2. Public Rights of Way FP and definitive Map: update (Cllr J Kenyon/Nicholas Maddex)
3. "River Rib Project": To receive update
4. Churchyard:
 1. Grass cutting schedule / re-tender contract
 2. Matters raised with the CCT: update
5. Possible acquisition of Water Wheel land: update
6. Memorial bench for the churchyard: update
7. Queen's Green Canopy initiative: update

309.10 To consider adopting new Code of Conduct

309.11 Events:

1. Summer Grow & Show event report
2. November Bonfire and fireworks night
3. To consider celebration for QEII's Platinum Jubilee, 2022

309.12 To receive County and District Councillor reports

309.13 Urgent matters received too late for inclusion on this agenda (for full consideration on the next agenda)

To consider suspending the Meeting for Public Comments: Limited to 15 minutes

309.14 To note items for future agendas: And to receive any other items for future consideration:

- Revisions to Governance policy documents (Clerk/all)
- Emergency Plan update (Cllr J Kenyon)
- Chipping Milestone: Update on restoration and repositioning possibilities

309.15 Date of next Ordinary Parish Council meeting:

1. **Monday 1st November at 7.30pm. Venue TBC** and subject to prevailing Covid-19 legislation and restrictions
3. **Newsletter:**
 1. to discuss template/format
 2. to agree an editor
 3. to agree deadlines for **(i)** copy, and
(ii) ok press, printing and delivery

Correspondence list for Agenda item 309.08: (*for information only – refer to agenda item for action*)

- PCC: re churchyard memorial bench and plaque inscription (309.09.6)
- EHC Monitoring Officer: re new Code of Conduct (309.10)